

## Dighton PTO Meeting Minutes

Date: October 1, 2013

Meeting called to order by: Jennifer Fyfe at 7pm

Location: Dighton Elementary School Library

Attendance: 23

### Introduction of new board members and welcome from Jennifer Fyfe

### Principals Reports

- Mr. Wheeler, Principal DMS: Please see attached newsletter
- Mr. Weiner DES, unable to attend meeting

### Updates

- Jennifer Fyfe shared thank you note received from Mr. Durkee regarding brick dedicated to him in DES playground and thank you note from Pride Inc. regarding 4th grade yearbook project.
- Jennifer Fyfe reported on 5th grade locker day, which was on August 29th, 2013: Success! Plan on doing again next year, over 50 students attended.
- Jessica Hirschy reported on Kindergarten picnic, which was on September 4th, 2013: Success! Students learned about the riding on the bus, had a story time and were able to picnic with new friends. Plan to do again next year
- Sarah Horrocks reported on Friendship Directory, which ran September 4th – September 23rd. Books were distributed September 30th to schools. Estimated profit shared. Plan to do next year and address communication problems.
- Jennifer Fyfe reported on both open houses– DMS September 19, 2013 and DES September 23, 2013. Busy at both schools, were able to communicate with parents better at DES due to table location and entrance.
- Jessica Hirschy presented on Frates dine-out event on September 17, 2013. Shared community event which was well attended, estimated profit.

### New Business

- Jennifer Fyfe, nominated Sarah Bettencourt for communications secretary on Dighton PTO board. Motion approved.
- Treasurer Alicen Adams presented treasury report for August and September, read and accepted. August and September reports attached.
- Teacher requests presented by Alicen Adams (all requests attached)
  - Mrs. Corvi requested funding to buy supplies for grades k-4. Request approved
  - Kindergarten teachers requested funding for field trip to Chamberlain farms. Request approved
  - 3rd grade requested funding for field trips in May, October and June. Request approved
  - 4th grade requested funding for planners for entire grade. Request approved (suggestion made for teachers to go to principal next year for this to be included for all grades and included in budget)
  - 4th grade requested funding for playground equipment. Request approved.

-5th grade requested funding to be reimbursement for purchase of teaching materials. Request approved.

- Fall Catalog Fundraiser September 23 to October 4th. Jennifer Fyfe asked for volunteers to distribute order at DES on November 22. Suggestion made for one call to go out on November 21 to remind parents of pick up.
- Snack Taxi fundraiser running till October 11. Alicen Adams provided information for ordering.
- Spirit wear fundraiser, more information coming soon. Information shared by Jennifer Fyfe. Items will be ready by December 7th at Santa's Secret Workshop. More information will be available at next meeting.
- Frates fundraiser for October 1 through October 20th information presented by Jessica Hirschy
- Alice's last stop Dine-out night on October 25 presented by Jessica Hirschy.
- Dighton PTO Facebook page launched over summer. Jennifer Fyfe described how Facebook will be used and other ways to receive communication (school website and district calendar).

#### Upcoming events

- Santa's Secret workshop – December 7th. Presented by Alicen Adams. Morning to early afternoon, vendor fair, holiday shop, yearbook staff, crafts, bake sale. Need volunteers
- Teacher conferences – lunch for staff (DES Nov 14th and DMS 20th). DES teacher conference date might change, Melanie Hayden to follow up with PTO. DMS to get food on first date of teacher conferences
- Jennifer Fyfe shared start of school year candy poster and bin (next year do 2 for DMS each teacher lounge)

Volunteers Needed (sign up sheet handed around)

- Art show – Nov 3rd
- 4th grade committee
- Yearbook and step-up day
- Chorus bake sales (4 people) 3 concert during the school year
- Accelerated Reader Volunteers
- Art room
- Library

Parent asked about sweetheart dance, Jennifer Fyfe described what it is... Discussed idea about 2 sessions two different times. Date moved to end of January. Parents shared ideas (having it at a different venue pavilion, change name, two different times not separated by age)

#### **Annual Business**

- 2013-2014 Budget (attached)  
Alicen Adams explained

Jessica Hirschy explained other 'free money' programs

- Volunteer Cori - Jennifer Fyfe explained we need a CORI for all volunteers every 3 years

Tom Kucia spoke about RI recycles membership and value of it.

**Adjourn**

- Next meeting scheduled for Tuesday Nov 12, 7:00pm @ DES Library

Jennifer Fyfe closed meeting at 8:45

President (Jennifer Fyfe)

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Vice President (Jessica Hirschy)

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Treasurer (Alicen Adams)

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Secretary (Sarah Horrocks)

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Communications Secretary (Sarah Bettencourt)

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*Minutes compiled by: Sarah Horrocks*

