

## Dighton PTO Meeting Minutes

Date: May 6, 2014

Meeting called to order by: Jennifer Fyfe at 7:04pm

Location: Dighton Elementary School Library

Attendance: 10

### • **Officer Reports**

- President - Jennifer Fyfe
  - PTO election will be in June, Nominations accepted for next school year.
    - No new nominations, current board seats were uncontested.
  - PTO Today event attended by Alicen Adams and gathered new information
  - Thank you notes read, for MCAS snacks, and for books donated after book fair, teacher appreciation week thank you for notes
- Vice President - Jessica Hirschy
  - Book fair success! Kids enjoyed shopping during the day and having still a special event on the Friday. Clifford's visit was appreciated. Ideas to help ensure continued success next year.
- Secretary - Sarah Horrocks
  - April Meeting Minutes, approved
- Treasurer – Alicen Adams
  - April Report, approved
  - Teacher Requests
    - Mr. Badger, K-2 CD's voice recordings, teacher request approved
    - Mrs. Cabral, for science students for butterfly larvae, teacher request approved
- Communications Secretary – Sarah Bettencourt

### • **Principal Reports**

- Mr. Wheeler – Dighton Middle School
  - See attached Principal's News
  - No language next year for grade 7th graders due to budget cuts, but 8th graders will be able to take a full year of language.
  - Amazing race fundraiser idea shared. Need help with planning.
  - Suggestion made for teachers to be present for parent step up night to answer questions about clubs. And for the music program to be present to show different instruments.
- Dr. Manchester – Dighton Elementary School
  - See attached principals report
  - Currently working on placements and will be doing a step up day for all grades this year
  - Math a thon success
  - Peer leaders did tomorrow fund walk
  - First day of school will be September 3rd, Kindergarten on September 4th with orientation on the 3rd.
  - Ideas discussed to help transitioning kindergartners and reducing anxiety
- Mrs. Fullen – Vice Principal for DES and DMS
  - Absent

### • **Teacher Report**

- Vendor – presentations for fall fundraiser

- Doug from Christoline fundraising
  - Dighton typically sells very little wrapping paper and instead highest sales were in pies and household items.
  - Shared new ideas for prizes, including limo ride with Principal and lunch out for middle school.
  - 50% profit on most items
  - Can package each order in its own box in order to make delivery and distribution easier
- Roger from Jeanine fundraising
  - Kitchen and household supplies sell best
  - Jeanine also do a holiday shop, which provide a further discount of 3%
  - 50% profit on most items
- Robin from Innisbrook fundraising
  - All items come pre sorted and packaged with individual order name to simplify delivery
  - Items can be ordered online
  - Innisbrook also offers back to school supplies
  - 45% profit on most items, 50% on wrapping paper
- **Updates and Events**
  - Read-a-thon – April 7th – April 17th
    - Next year ideas: top readers will receive gift certificate to book fair
  - Fun Fitness – April 5<sup>th</sup>
  - Parents night out – April 11<sup>th</sup>
    - Americans Best Defense did a fantastic job running programming for kids!
  - Book Fair – April 28 – May 2nd
    - Financials will be finalized tomorrow, book fair made more money this year than in years passed.
    - Will need to clarify open hours for book fair so that children are only attending during their assigned class times.
  - Teacher appreciation week May 5<sup>th</sup> – May 9<sup>th</sup>
    - Letters with M&M's delivered to teachers. Lunch will also be served for teachers this week.
  - 4<sup>th</sup> grade yearbook
  - MCAS power snack DMS and DES for May
  - Aquaponics
    - Fundraisers specific for funding this project
  - Yankee Candle
- **Committee Reports**
  - Step up day- June 12. Need 4th grade volunteers
- **Parent and Teacher Ideas**
  - Open discussion

Jennifer Fyfe closed meeting at 9:35pm

President (Jennifer Fyfe)

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Vice President (Jessica Hirschy)

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Treasurer (Alicen Adams)

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Secretary (Sarah Horrocks)

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Communications Secretary (Sarah Bettencourt)

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*Minutes compiled by: Sarah Horrocks*